

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of December 10, 2007**

- I. **ROLL CALL:** Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse (absent), and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Sally Davidson (Board of Recreation), and Kathleen Lott (*Northfield News & Transcript*).

Chair Adams called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **November 26, 2007 (Regular Meeting):** Motion by Selectman LeClair, seconded by Selectman Johnson to approve the minutes. **Motion passed 4-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #12-08.** Motion by Selectman LeClair, seconded by Selectman Sanders, to approve Warrant #12-08 in the amount of \$41,541.64. **Motion passed 4-0-0.**

IV. **PUBLIC PARTICIPATION:** None.

V. **MANAGER'S REPORT**

a. **Status Reports: Various Projects**

1. **Regular Meeting Cancellation.** The next regular meeting is scheduled for Christmas Eve (12/24/07). Motion by Selectman LeClair, seconded by Selectman Sanders to cancel the December 24, 2007 regular meeting. **Motion passed 4-0-0.** If important business arises between now and first regular meeting in January (01/14/08), a special meeting could be held.

VI. **SELECTBOARD**

- a. **Executive Summary: DiBartolomeo Driveway Permit.** Motion by Selectman LeClair, seconded by Selectman Johnson to approve the permit. **Motion passed 4-0-0.**
- b. **Board of Recreation Appointment(s).** The Board of Recreation requests that the Selectboard appoint Richard Smith to the vacancy created by the resignation of Board member Daniel DiLena. Motion by Selectman LeClair, seconded by Selectman Sanders to appoint Richard Smith to fill the vacancy. **Motion passed 4-0-0.** The Board of Recreation has received another letter of interest to fill the other vacancy they have. The Board is hoping to meet soon to provide the Selectboard with a recommendation.
- c. **Ambulance Unit Bid Update:** Ambulance Supervisor James Baraw has rebid the ambulance unit purchase. The costs were included in the packets. The meeting will be deferred until next budget meeting.
- d. **Status Reports: Various Projects**
1. **Mapping RFP Project Update.** As of tonight, six (6) bid proposals have been received. Bids needed to have been postmarked by last Friday (12/07/07). The Board of Listers has yet to set a date for the bid opening.

VII. **PUBLIC PARTICIPATION:** Non-agenda items: None.

VIII. **EXECUTIVE SESSION:** Motion by Selectman Johnson, seconded by Selectman LeClair to discuss a personnel matter (union negotiations). **Motion passed 4-0-0.**

Board went into executive session at 7:12 p.m.

Motion by Selectman Johnson, seconded by Selectman LeClair, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 7:20 p.m.

Motion by Selectman Johnson, seconded by Selectman LeClair, to approve the amendment to the Town Union Contract regarding the health insurance plan. **Motion passed 4-0-0.**

IX. ADJOURNMENT

The Board adjourned at 7:22 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.